CEMENT MASON APPRENTICE MONTHLY WORK PROGRESS REPORT (LATE AFTER THE 15TH)

INSTRUCTIONS:

Write the total hours from the previous Monthly Progress Report in Colum B.
Enter daily, to the nearest hour, time spent on each Work process; add the hours from Column B plus Daily hours and enter total in Column C. **Keep a copy of each WPR for your next month's entry.**

Washington Cement Masons
Apprenticeship and Training
6737 Corson Ave S.
Seattle, WA 98108
Phone: 206.762.9286
Fax: 2067620896
Email: **WPR@Trowelout.org**

Name:

Address:

New Address?

Month: Year:

COLUMN A	COLUMN B	Each day record the number of hours you work on each work process.																															Month Total	COLUMN C
Breakdown your work hours into the categories listed below.	**Hours brought forward from last month.**	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		**Total Hours to Date**
Screed / Form Work																																		
Finishing Flatwork																																		
Curb & Gutter																																		
Sidewalk																																		
Paving Finishing																																		
Curing																																		
Grind/Chip																																		
Sack /Patch																																		
PT Patching																																		
Trowel Machine																																		
Underlayment /Floor Prep																																		
Epoxy																																		
Polishing																																		
Terrazzo																																		
Pervious																																		
Other																																		
TOTAL WORK HOURS																																		
Class Hours Attended																																		

Company Name:

Job Site Location:

Foreman Name:

Foreman Signature:

Apprentice: I certify that the above information is correct.

Signature:

Phone:

Date:

EMPLOYER: Please answer the following question:	YES	NO
1. Is the apprentice punctual?		
2. Is he / she willing to work?		
3. Does he / she show initiative?		
4. Is his / her quality of work good?		
5. Does he / she follow established safety practices?		
6. If the apprenice is due for rerating would you approve?		

Comments:

If you need offical work hours, call the Trust office at (877) 367-0528